



ATTACHMENT TO APPLICATION FOR
APPROVAL OF A THESIS

APPROVAL OF EXTERNAL SUPERVISION

Name of Student _____
Registration No. (*Matrikelnummer*) _____
Degree Programme (*Studiengang*) _____
Intended Subject of Thesis _____

I intend to prepare my thesis for the abovementioned degree programme of the
Universität zu Lübeck externally. The external supervisor for this thesis will be

Name, degree _____
Position (PostDoc, Group Leader, ...) _____
Institute / Department / Company _____
Address _____

I hereby agree to supervise the bachelor / master thesis named above.

Date

Signature external supervisor

List of up to five publications or projects of external supervisor:



Notes to Students and External Supervisors

1. *Non-Disclosure Agreements*

By default, theses and their contents are not kept secret.

Students can, however, indicate on the main application form that their thesis may only be made accessible to the university staff that is directly involved in the examination procedure of bachelor and master theses.

The university will not sign non-disclosure agreements concerning the thesis that go beyond this.

The students themselves, however, *can* sign non-disclosure agreements that do not infringe on the above. Before signing such non-disclosure agreements, students are advised to take into consideration that they may sometimes need to submit their thesis to third parties – for instance during applications.

The university urges students and external supervisors

- to consider putting highly sensitive information into a classified appendix that will, however, not be part of the university's review and grading process.
- The contract period of non-disclosure agreements should be limited to one year. This gives companies enough time to file applications for patents, but also permits scientific publications by the student later on.

2. *Intellectual Property Rights*

Students retain all intellectual property rights regarding their thesis. In particular, they are free to transfer these rights to a company without permission by the university, as long as university staff did not contribute any scientific findings to the thesis. In case of any doubt, please contact the university's legal counsel office.

The university cannot sign contracts transferring intellectual property rights to companies regarding theses since these rights lie solely with the students.

3. *Grading*

The reviewing and grading of the thesis will be done exclusively by the reviewers appointed by the university.

4. *Topic*

The (scientific) topic of the thesis is subject to approval by the university. In particular, routine work that mainly relieves company staff does not constitute an acceptable thesis subject and will be rejected.

5. *Payment*

Institutions need not pay students for working on their thesis, but should cover expenses. Students may enter work contracts with an institution also for time periods during which the student is working on the thesis at the institution.