

Supervision agreement for doctoral studies Dr. med. and Dr. med. dent.

between

name, first name of the doctoral candidate

intended doctoral degree _____

Address _____

(hereinafter called the doctoral candidate)

and

title, name, first name, of the supervisor

Universität zu Lübeck, Ratzeburger Allee 160, 23562 Lübeck,

Institute/Clinic

(hereinafter called supervisor)

and

der Universität zu Lübeck,

Center for Doctoral Studies Lübeck,

Ratzeburger Allee 160, 23562 Lübeck,

(hereinafter called CDSL).

Preamble

The purpose of this agreement is the regulation of the supervision of all scientific work related in acquisition of a doctoral degree. This includes also proceedings in cooperation with external partners. The supervisory relationship between doctoral candidates and supervisors is a particular relationship of trust that shall be transparent designed through this agreement. With this agreement, the mutual expectations and obligations of the postgraduate candidate and the supervisor are documented. This includes in particular the obligations onto the guidelines of the protection of good

scientific practice at the UzL. The admission of the graduation process will be regulated separately of this agreement by the doctoral degree regulations.

§ 1

Topic of the doctoral thesis & aimed doctoral degree

- (1) The postgraduate candidate intends a graduation under the supervision of the supervisor at the institute/clinic of _____ at UzL.
- (2) The candidates' aimed doctoral degree is _____.
- (3) The subject area in which the candidate wants to receive a doctoral degree _____.

§ 2

Duration of supervision and graduation

- (1) The supervisory relationship starts on _____.
- (2) The graduation shall last for ___ years. The supervisor commits to supporting the postgraduate candidate in his adherence to the time limit of the graduation.
- (3) If the doctoral candidate receives financial support for his graduation, she/he commits to fulfilling the resultant requirements.
- (4) The doctoral candidate can receive the following in order to conduct his graduation during the period stated in §2 (2):

Work place/lab place at the institute/clinic of

Access to the following resources/research resources

§ 3

Candidates' obligations and duties

- (1) The doctoral thesis is meant to be an independently formulated scientific performance, which will lead to a substantial progress of the relevant art. This normally includes also the publication of the results in a way, which is typically for the respective scientific field. Agreements on the use of confidential data (for example, patient data, security-relevant data, internal data of companies, etc.) are based on the statutory basis and should be regulated in writing if necessary. The doctoral student is responsible to ensure the needed contractual basis.
- (2) The candidate commits to reporting on his/her progress to the supervisor at least monthly.

(3) The candidate will pass the following course of his/her doctoral phase: Good scientific practice - Introduction.

(4) Further obligations for graduations within a structured post-graduation program and/or a scholarship by the CDSL are regulated separately and apply additionally.

(5) The candidate commits to complying with regulatory conditions (i.e. house rules, lab rules, and other applicable rules) of the university and possible cooperation partners involved in this project.

§ 4

Supervisors' obligations and duties

(1) The supervisor commits to meeting with the candidate normally on a monthly basis to offer a scientific discussion about the progress of the work.

(2) The supervisor supports the scientific independence of the candidate (i.e. the participation on [international] symposiums or conferences, the publication of own scientific data) and enables the participation in further training of the UzL. A claim for cost takeover is not associated with this.

(3) The commitment to supervise the doctoral studies of the candidate remains unchanged, even if the supervisor changes his/her employer.

§ 5

Termination of Supervision Relationship

(1) The candidate can terminate the supervision at any time. The supervisor can terminate the supervision within the first 12 weeks. The termination requires a written explanatory statement.

(2) The cancelation of the supervisory relationship by the supervisor is only possible if the candidate violated these regulations above in spite of a written warning. The supervision can also be canceled if the supervisor cannot proceed this relationship for personal reasons (e.g. illness). The cancellation requires a written explanatory statement.

(3) UzL can cancel the supervisory relationship if the candidate violates a guideline or rule of the UzL, disturbs the peace in the UzL sustainably or if the candidate injures the reputation of UzL seriously.

(4) The supervisory relationship ends with the successful dissertation of the doctoral project or if the graduation is definitively failed.

(5) The supervisory relationship ends as well with the death or the disability for service of the supervisor.

(6) If the supervision ends within the supervisors' reasons, the UzL will endeavour the supervision on application.

§ 6

Commitment to compliance with the principles for the securing of good scientific practice

The parties are aware of the fact that they are committed to comply with the UzL guidelines to secure the good scientific practice respectively in the valid version and will execute the doctoral thesis corresponding to that.

§ 7

Compatibility of family and science

(1) The compatibility of family and scientific work is supported by UzL in particular. Therefore special incentives will be declared on demand.

(2) Contact person of the doctoral candidate is the equal opportunities representative of the UzL.

§ 8

Final clause

(1) Additional agreements, warranties and changes of this agreement require the written form to be valid.

(2) If a determination of this agreement is or gets invalid, the validity of the other provisions shall not be affected. Instead, in place of the ineffective stipulation a replacement stipulation that corresponds to the purpose of agreement or at least comes as close as possible to it, which the parties would have agreed upon to archive the same economic result if they had known that the stipulation was ineffective will apply.

(3) In case of conflict the parties commit to turning to the CDSL or the responsible competent ombudsman first.

Lübeck, [date]_____

Lübeck, [date]_____

Signature doctoral candidate

Signature supervisor

Lübeck, [date]_____

Lübeck, [date]_____

Signature University of Lübeck
Head of CDSL

Signature Budget-Holder

Attachments: possibly an agreement on transfer of rights and confidentiality as part of a promotion (A sample of this is to obtain the legal advisor of UZL) and / or the research and qualification - reduction plan with the constituents mentioned and / or the requirements for admission to the doctoral procedure.