



UNIVERSITÄT ZU LÜBECK
PROMOVIERENDENRAT

HOW TO DOCTORATE

An overview by your PhD council



MINT or MED?



UNIVERSITÄT ZU LÜBECK
PROMOVIERENDENRAT

Degrees



MINT

- Dr.-Ing.
- Dr. rer. nat.
- Dr. phil.
- Ph.D.

MED

- Dr. med.
- Dr. med. dent.
- Dr. rer. hum. biol.

Structured programme or not?



MINT:

Doctoral programmes and Ph.D. degree -> structured



Computing in Medicine and Life Sciences:

- DFG Graduate School: Computing in Medicine and Life Sciences

Humanities:

- Zentrum für Kulturwissenschaftliche Forschung Lübeck (ZKFL)

Biomedicine:

- RTG 2633: Autoimmune Pre-Disease
- CRC 296 : Local Control of Thyroid Hormone Action (LOCOTACT)
- CRC 1526: Pathomechanisms of Antibody-mediated Autoimmunity (PANTAU)
- RTG 2887: VISION
- SFB 1665/iRTG: Sexdiversity
- Doctoral programme: EU-ITN NETLAS
- Doctoral programme: EU-ITN ENTRAIN
- Doctoral programme: EU-ITN CORVOS
- Lübeck-Sharjah Dual Degree Program

MED:

Always structured

Structured vs Individual



Individual

- *Registration required to check and verify that the admission requirements are fulfilled!*
- No additional requirements, only writing of the thesis itself

Structured

- *Registration required to check and verify that the admission requirements are fulfilled!*
- **MINT**: Exposé, progress reports, Good Scientific Practice and ethics courses + courses depending on your programme
- **MED**: Exposé, mandatory supervision meetings, 6 CP (including Good Scientific Practice course) [[→](#)]
- More information: Doctoral programme website [[→](#)]

Registration

MINT:

1. Enroll at the Student Service Center (SSC) or International Office [\[→\]](#)
2. Check your admission requirements for the doctorate at the MINT office [\[→\]](#)
-> You will need proof that you have been admitted!
3. Only then, register at the CDSL¹ [\[→\]](#)
4. Hand in supervision agreement at the CDSL¹ [\[→\]](#)

MED:

1. Enroll at the Student Service Center (SSC) or International Office [\[→\]](#)
 - does not apply if you are enrolled as a student
2. Register your doctoral project at the Doctoral Office Medicine [\[→\]](#)
-> You will need proof that your project has been accepted!
3. Only then, register at the CDSL¹ [\[→\]](#)
4. Hand in supervision agreement at the CDSL¹ [\[→\]](#)

The thesis

MINT:

- No cumulative dissertation
 - published works can be used within the thesis
- Length and other requirements should be discussed with your supervisor
- Usually, at least one published paper is required for a “summa cum laude”
- The thesis itself can be written in either German or English
 - But abstract must be included in German and English. Further information: [\[→\]](#)

MED:

- Cumulative dissertation allowed
 - at least 3 journal articles, one first authorship
- Length and other requirements should be discussed with your supervisor
- Usually, at least one published paper is required for a “summa cum laude”
- Usually, the thesis is written in German. Upon justified application, dissertations in English may also be admitted
 - But detailed 4 pages German summary of the dissertation required! Further information: [\[→\]](#)

MINT

- *Contact the MINT office 6 months before the planned submission date!*
- Required documents (*excerpt!*)
 - 4 hard copies of the thesis
 - Outline
 - CV
 - List of publications
 - a police clearance certificate of the applicant no older than one year sent directly to the MINT office by the authority
- Full information in § 9 of the Doctorate regulations! [[→](#)]

MED

- Required documents (*excerpt!*)
 - 6 hard copies of the thesis
 - Outline
 - 6 hard copies of the publications relevant to your thesis
 - CV
 - a police clearance certificate of the applicant no older than one year sent directly to the MED office by the authority
- Full information in § 12 of the Doctorate regulations! [[→](#)]



MINT

- German or English
- Within 3 months after application
- Max. overall duration 80 minutes
- 20 minutes presentation of the thesis findings
- 20 minutes questions from the examiners and audience (max. 10min)
- 40 minutes questions from the examiners without the audience

MED

- German or English
- Within 3 months after application
- Max. overall duration 60 minutes
- 10 minutes presentation of the findings of the thesis. No Slides and other materials
- Questions from the examiners

And then?



- Handing in final copies of the dissertation for publication
- Waiting time until the final certificate arrives is usually multiple months
 - Additional months with "summa cum laude" procedure
 - *No use of the academic grade until the certificate arrives!*
 - Usually unproblematic for e.g. applications
 - Preliminary certificates available, if needed

Important institutions (1/2)



- Student Service Center (SSC)
 - Manages your enrolment
 - *You must re-enroll each semester!*
- Center for Doctoral Studies (CDSL)
 - Manages the structured programmes
 - Offers courses
 - Offers advice and mediation for problems and conflicts
- MINT/MED doctoral office
 - Responsible for organization of the doctoral procedure
 - Submission of the dissertation there
 - *Remember the checking of the requirements!*

Important institutions (2/2)



- Doctorate Commission MED and MINT (=SAMINT)
 - Carries out the doctoral procedure
 - Decides on the "summa cum laude" grade
- PhD-council
 - Peer-level support regarding everything related to doctoral studies
 - Representation of doctoral students' interests
 - Providing personal and professional networking opportunity

PhD-Council



UNIVERSITÄT ZU LÜBECK
PROMOVIERENDENRAT

2020-2022



2022-
2024



2024-2025

Some achievements



- 2020 Founding of the PhD-council
- 2022 Change of the doctorate regulations (MINT) to allow the use of already published works in the thesis
- 2024 Dr. med. candidates as elected members
- 2024 Joining the national PhD-council

Work on more change!



- You can work on the change of these and other conditions or regulations!
- Represent the interests of the doctoral students in the university's important decision-making bodies!
- Join us to improve the conditions for all PhD-students!

Organise new PhD events



UNIVERSITÄT ZU LÜBECK
PROMOVIERENDENRAT

*When was the last time you wrote
your dissertation?*



Write your thesis!

Triple-Shot-Edition

Three new dates:

22.03., 26.04 and 17.05.

Container 3, Room 1 & 2

- Your PhD Council -



PhD-Meet-up

Tips & Tricks

How to doctorate!



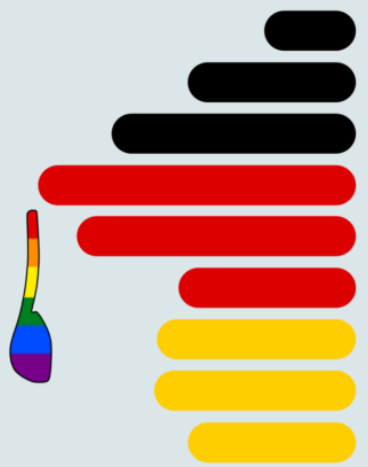
29th of April 2025

18:00 at AM S2

Your Path to your PhD

Everything You Need to Know!

We'll guide you through the key
steps of the **registration process**
and share **valuable tips & tricks**
for your doctoral journey!



Bundesverband Promovierende

All doctoral researchers in Germany together!



UNIVERSITÄT ZU LÜBECK
PROMOVIERENDENRAT

**Next council meeting on
5th of May (next Monday)
- Come join us!**

THANK YOU FOR COMING!

Any questions?

